

## **Abbey Nisperos**

## **Accounts Payable Clerk and Administrative Assistant**

anisperos@be-law.com Tel- (408) 291-2750 Fax- (408) 297-6000

## **SUMMARY**

Abbey Nisperos is the Accounts Payable Clerk and Administrative Assistant at Bergeson, LLP. She joined the Bergeson team in 2024. Abbey leads accounts payable and is responsible for verifying invoices, processing payments, and maintaining vendor relations. She also coordinates with the Office Service Coordinator on the Firm's day-to-day operations including processing incoming mail and deliveries, as well as inventory of office supplies.